



October 2026 Holiday Care Program Planned Excursions Permission Form

Dear Parents / Carers,

As part of our Holiday Care Program, we have arranged excursions that will be off site. Prior to commencing any of these activities, students will be briefed on any safety rules they need to follow.

Please note that detailed risk assessments and management plans have been conducted to ensure the safety and wellbeing of the children and are available from the service upon request.

Bus transport: Children will be transported by the bus company used by the school; Seabourne Coaches and will wear seatbelts. Our youngest children (three and four-year-olds) will use a standard seat belt and will sit together in the middle of the bus where they can be closely supervised. Children will be assisted with fastening and adjusting their seat belts. Extra assistance will be provided to children to ensure their safety when boarding and disembarking from the bus, if required. Should you have any concerns or questions regarding the use of bus transportation, please contact Centre Manager, Michelle Miles on 6216 7920.

What you can do to help your child prepare for our excursion:

1. Talk with your child about the excursion and their responsibilities whilst participating on the excursion regarding safety.
2. Prepare your child's clothing and required equipment, as outlined below.
3. Contact Centre Manager, Michelle Miles, on or before Friday the 25th September, 2026 if you have any questions about the planned excursions.

Where and When:

Date of Excursion	Monday 5th October 2026	Venue	The Cricket Hub Tasmania
Venue Address	10 Kingston View Dr, Kingston TAS 7050		
Time Departing Service	12:30PM	Estimated Time of Arrival Back at the Service	3:00PM
Method of Transport/Activity Details	Children will travel by bus to The Cricket Hub where they will learn how to bowl a ball, swing a cricket bat and play some games.		

Supervising Staff, Educators and other Adults attending	Emily Godfrey (Educator in Charge); A minimum of three educators, including the Educator in Charge.
Educator to Child Ratio Include the estimated number of children	1:10 (Estimated children attending 30)
Wet Weather Arrangements	NA
Additional Cost	\$35

Where and When:

Date of Excursion	Tuesday 6th October 2026	Venue	Waterworks Reserve
Venue Address	Waterworks Road, Ridgeway 7054, Tasmania, Australia.		
Time Departing Service	10:00AM	Estimated Time of Arrival Back at the Service	3:00PM
Method of Transport/Activity Details	Children will travel by bus to Waterworks Reserve Hobart where children will participate in exploring the outdoors, playing, and having a BBQ lunch.		
Supervising Staff, Educators and other Adults attending	Emily Godfrey (Educator in Charge); A minimum of Three educators, including the Educator in Charge.		
Educator to Child Ratio Include the estimated number of children	1:10 (Estimated children attending 30)		
Wet Weather Arrangements	If wet weather children will stay onsite.		
Additional Cost	\$10		

Where and When:

Date of Excursion	Thursday 15th October 2026	Venue	TreeClimb Hobart
Venue Address	186 Gilwell Dr, Kingston, Tasmania 7050		
Time Departing Service	10:30AM	Estimated Time of Arrival Back at the Service	2:30PM
Method of Transport/Activity Details	Children will travel by bus to TreeClimb Hobart where they will be shown a safety video, supported into their harnesses and make their way through the practise course before they take part in a session of obstacles in the trees.		
Supervising Staff, Educators and other Adults attending	Emily Godfrey (Educator in Charge); A minimum of two educators, including the Educator in Charge.		

Educator to Child Ratio Include the estimated number of children	1:10 (Estimated children attending 15)
Wet Weather Arrangements	If wet weather children will stay onsite.
Additional Cost	\$43

Where and When:

Date of Excursion	Friday 16th October 2026	Venue	Long Beach, Park and BBQ
Venue Address	1 Long Point Rd, Hobart Tasmania		
Time Departing Service	10:00AM	Estimated Time of Arrival Back at the Service	3:00PM
Method of Transport/Activity Details	Children will travel by bus to Long Beach where they will splash and play in the shallow water, before heading along to the park for a play and BBQ lunch. <u>Water hazard present:</u> Water environment; Children will be actively supervised at all times. Towel, swimwear, wet bag, change of clothing and water bottle must be packed.		
Supervising Staff, Educators and other Adults attending	Emily Godfrey (Educator in Charge); A minimum of three educators, including the Educator in Charge.		
Educator to Child Ratio Include the estimated number of children	1:10 (Estimated children attending 30)		
Wet Weather Arrangements	If wet weather children will stay onsite.		
Additional Cost	\$10		

Yours sincerely,

Michelle Miles
Centre Manager

Mount Carmel College OSHC Holiday Program Excursion Authorisation

By ticking and signing below, I am confirming that I have read the details of the excursions my child/ren will be attending:

I agree and acknowledge that:

1. I understand that if my child is under the age of 5 years old, they will travel on the bus wearing only a standard seat belt. Children under 5 years old will be seated together in the middle section of the bus. Educators will provide close supervision and ensure that all seat belts are securely fastened and correctly adjusted before departure. Children will be assisted to board and disembark from the bus.
2. I understand that my child may be around a water environment and supervised by educators at all times.
3. I have spoken with my child about his/her safety responsibilities and will ensure they are dressed appropriately and have packed all required items to attend the excursion.
4. I have provided the Service with up to date information regarding any medical conditions which my child has.
5. In the event of an injury or emergency, the Educator In Charge will attempt to contact me.
6. In an emergency, I authorize the Service to obtain all necessary medical assistance, including ambulance transport, medication and hospital admission.

Child's Name: _____

Please indicate which excursions your child has permission to attend.

DATE:	EXCURSION:	PERMISSION:	PARENTS SIGNATURE:
Monday 5th October 2026		☐ YES ☐ NO	
Tuesday 6th October 2026	Waterworks Reserve	☐ YES ☐ NO	
Thursday 15th October 2026	TreeClimb Hobart	☐ YES ☐ NO	
Friday 16th October 2026	Long Beach and Park	☐ YES ☐ NO	

Parent/Guardian Authorisation

I authorise my child to participate in the excursions indicated above.

I acknowledge that:

- Detailed information regarding each excursion has been provided in the Holiday Program.

- I acknowledge that a risk assessment has been conducted for each excursion and is available for viewing upon request.
- Transportation, supervision arrangements and excursion activities have been outlined.
- In the event of illness or injury, I authorise educators to seek emergency medical treatment for my child if required.

Parent printed name:			
Parent signature:		Date:	

Please return this form to the Early Learning Centre at Mount Carmel College, no later than
Friday the 25th September, 2026